

NEVADA CONSERVATION CREDIT SYSTEM

PRE-FIELDWORK SUBMITTAL COVER PAGE & INSTRUCTIONS

Name _____

Email _____

Phone Number _____

Project Name _____ Date _____

Provide a brief description of plans for field data collection featuring the lead verifier on the project, preliminary dates for field work, other relevant information, and if applicable, any questions or concerns:

You should have received instructions for the ftp site via email. Upload a Pre-Field Work Submittal folder onto the CCS program ftp site using the following naming convention: Year_Project_Pre-FieldWorkSubmittal.

For Credit Projects: STOP! Has your project been approved by the SETT and given the green light to move into the pre-field phase? If not, please submit a completed Credit Project Application (for Credit Projects only) and await a response before completing the pre-field process.

Include the following items relevant to your project within the folder and number them accordingly:

- 1. Cover page (this is it!)**
- 2. A completed Conflict of Interest Disclosure Form (next page)**
- 3. Debit Project Application (for Debit Projects only)**
- 4. A geodatabase with GIS shapefiles identified by the appropriate naming conventions for the applicable project area, analysis area boundaries, habitat categories, Map_Units_Dissolve, Current Anthro, proposed PFC reaches, and transect numbers**
- 5. A calculator filled out with initial estimate (for Debit Projects only)**

Please submit the Pre-Fieldwork Submittals to the SETT prior to the field season. These will be required two weeks prior to fieldwork.

NEVADA CONSERVATION CREDIT SYSTEM

VERIFIER CONFLICT OF INTEREST DISCLOSURE & CODE OF CONDUCT FORM

I hereby certify that the information below is true to the best of my knowledge and that I agree to the code set forth in this document.

Name _____

Signature _____

Project Name _____ Date _____

1. Conflict of Interest Definition

When a Verifier's commitments and obligations to the CCS program have the potential to be compromised by the Verifier's other material interests or relationships (especially economic), a potential or actual conflict of interest exists. This is particularly the case if those interests or commitments are not disclosed.

The Lead Verifier should indicate below whether they or anyone else working on the aforementioned project have an economic interest in the results of their verification effort, or relationships with individuals and/or an outside entity that stand(s) to benefit economically from the project. The Lead Verifier should also disclose any personal, business, or other affiliations that may give rise to a real or apparent conflict of interest. Potential conflicts of interest will be evaluated. Where potential conflicts are significant Verifiers may be asked to refrain from verification efforts for a specific project.

2. Potential Conflicts of Interest

- ☐ I/other individuals working on the project stand to benefit from the project.
- ☐ I/other individuals working on the project have a family member/friend who stands to benefit from the project.
- ☐ I/other individuals working on the project have a business stake in the results of the verification effort.
- ☐ I/other individuals working on the project are conducting other work for the same project, such as baseline surveys, lek surveys, NEPA document preparation, etc.
- ☐ No one working on this project has a conflict of interest to report.

For descriptions that are checked, please provide names of individuals and/or entities and the relationship with them, as well as any other relevant information. If a potential conflict of interest outside of the situations described above is relevant, please describe the circumstances and provide names of individuals and/or entities and the relationship with them, as well as any other relevant information.

3. Integrity

In all their activities, Verifiers must ensure they conduct business in compliance with the applicable laws, rules, and regulations of the jurisdictions in which they operate.

Verifiers must represent the Sagebrush Ecosystem Program with Partners, Proponents, other members of the public, the SETT themselves, etc. in a respectful and honest manner consistent with the rules and guidelines outlined in the Programmatic documents.

4. Environment

Verifiers must work in a manner consistent with the Sagebrush Ecosystem Program to promote environmental sustainability. Verifiers are to assist in increasing net conservation gain of the sagebrush biome and offer environmentally responsible suggestions and guidance.

5. Standards

Verifiers complete and submit all aspects of the project in a timely manner, keeping to a high standard, and as complete as possible to keep turn-around time to a minimum.

6. Compliance

The Sagebrush Ecosystem Program expects Verifiers to comply with this Code of Conduct. Failure to comply with this Code of Conduct may result in the termination of a Verifier's certification with the Sagebrush Ecosystem Program.