

# NEVADA CONSERVATION CREDIT SYSTEM

## CREDIT PROJECT QUALITY ASSURANCE FORM

This Quality Assurance (QA) process is intended to validate a project's credit estimate provided by certified verifiers. The following credit estimate has been confirmed by the SETT and is dependent on the signing of the Management Plan to be valid. Upon signing, the credit estimate is valid for ten years, under the current HQT version listed below. If the Management Plan is not signed within 90 days of a new HQT version being released, then the project must be re-analyzed under the latest version, and this QA will be invalid and must be completed again. Any changes to the credit project area or map units will require an updated HQT analysis to verify potential changes in calculated credits. Any revisions within the ten-year time frame will be completed in the HQT version listed below.

### SIGNATURE

The full Quality Assurance process has been completed and the information provided in this form is accurate to the best of my knowledge.

\_\_\_\_\_  
Credit System Administrator

\_\_\_\_\_  
Credit System Project Lead

\_\_\_\_\_  
Date of QA Completion

### QA SUBMISSION STATUS

\_\_\_\_\_  
Credits awarded (Total/Saleable)  
Version

### PROJECT INFORMATION

Project Name \_\_\_\_\_

County \_\_\_\_\_ State \_\_\_\_\_

WAFWA Zone: \_\_\_\_\_ Biologically Significant Unit: \_\_\_\_\_ Population Management Unit: \_\_\_\_\_

### PROJECT PROPONENT INFORMATION

Project Proponent Name \_\_\_\_\_

### VERIFIER INFORMATION

Verifier Name \_\_\_\_\_

**QUALITY ASSURANCE CHECKLIST**

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1. Ensure all of the following have been received and are named and completed as appropriate.

- Verifier Project Assessment Submission Form
- Project Geodatabase and Map (.mxd)
- Credit System Calculator
- Anthropogenic Features Review Form
- Map Unit Datasheets
- Resistance & Resilience Scorecard(s)
- Ability to Control Wildfire Scorecard(s)
- Transect Datasheets
- PFC Datasheets
- Transect Photographs

INITIAL WHEN COMPLETE:

Date completed:

Notes:

\_\_\_\_\_

\_\_\_\_\_

2. Review changes or revisions to pre-field submission package. If changes have been made, please note why.

INITIAL WHEN COMPLETE:

Date completed:

Notes:

\_\_\_\_\_

\_\_\_\_\_

3. Confirm that all map units and meadows, including stringer meadows, springs and seeps, are delineated accurately within the project area and confirm that the proper number of transects are sampled.

INITIAL WHEN COMPLETE:

Date completed:

Notes:

\_\_\_\_\_

\_\_\_\_\_

4. Confirm anthropogenic features are delineated and categorized correctly. Review the project area and analysis area for non-delineated features.

INITIAL WHEN COMPLETE:

Date completed:

Notes:

\_\_\_\_\_

\_\_\_\_\_

5. Run the full HQT to ensure same results are calculated (e.g. same map unit and management category results).

INITIAL WHEN COMPLETE: \_\_\_\_\_  
Date completed: \_\_\_\_\_  
Notes: \_\_\_\_\_

6. Confirm transects have been completed to satisfaction (transect numbers, location, completion vs rejection, and reflections).

INITIAL WHEN COMPLETE: \_\_\_\_\_  
Date completed: \_\_\_\_\_  
Notes: \_\_\_\_\_

7. Compare photos with datasheets/imagery to ensure the field results visually match (bearing; location; name; forb, grass, and shrub %; etc.).

INITIAL WHEN COMPLETE: \_\_\_\_\_  
Date completed: \_\_\_\_\_  
Notes: \_\_\_\_\_

8. Check parameters informing Reserve Account contributions.

INITIAL WHEN COMPLETE: \_\_\_\_\_  
Date completed: \_\_\_\_\_  
Notes: \_\_\_\_\_

9. Review all tabs in project calculator for completeness and to identify errors:

- Review Summary Tab for correct Project Information
- Review tab 2.1 for transect entry completeness and agreement
- Review tabs 2.2-2.4 for any obvious outliers in entered data (e.g. negative line intercept start/stop, Daubenmire frame entry greater than 6, incorrect units of measurement)
- Review tab 2.5 to identify any potential outliers in transect data.
- Check to ensure the number of transects evaluated in Column G in tab 2.6 match data sheets submitted.
- Ensure all numbers in tab 3.1 match datasheets.

INITIAL WHEN COMPLETE: \_\_\_\_\_  
Date completed: \_\_\_\_\_  
Notes: \_\_\_\_\_

**ISSUE TRACKING**

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List and describe any problems encountered during the Quality Assurance process. Feedback will be used to improve and refine the process for subsequent rounds of credit project submissions and debit projects.

ISSUE DESCRIPTION	ISSUE STATUS/RESOLUTION